

## Applicant Information

### Instructions

- 1) Review the eligibility information, evaluation criteria, and award recipient requirements before completing the grant application.
- 2) Complete this **EVOlve Grant Application**. Compile and submit all necessary supporting documentation.
- 3) E-mail the complete application package to [e-mobility@santeecooper.com](mailto:e-mobility@santeecooper.com) with “**EVOlve Grant**” in the subject line.

The application package should include:

- a) **EVOlve Grant Application** (PDF)
  - b) Supporting documentation (specified in the **Application Checklist**). Compile attachments into a single PDF or attach as separate files.
- 4) Submit applications by the 11:59 pm EST **August 15, 2024**, due date.

## EVolve Grant Information

Santee Cooper is pleased to make transportation electrification funding available to eligible commercial customers (as defined in the **Requirements and Eligibility** section below).

### Funding Allotments and Maximums

The **applicant is responsible for all up-front costs associated with the project.** At project closeout, Santee Cooper will **reimburse** the applicant for eligible project costs ranging from 25 to 100 percent in one or more of the project categories provided in table 1 below up to a maximum of **\$25,000 of total funding.**

**Table 1** breaks down the maximum funding percentage by project category:

**Table 1. Maximum Funding by Project Category\***

*\*Grant requests can combine one or more of the listed categories below*

Project Category	Maximum Santee Cooper Funding
Make-Ready Research / Needs Assessment	100%
Education / Outreach	100%
Electric Fleet Conversion	25%
Electric Vehicle (EV) Charging Infrastructure	50%

The Preliminary Financial Summary section of the application reflects how the funds will be allocated to each project category to determine the reimbursement from Santee Cooper.

The example below shows a project that has an education/outreach component as well as an EV charging infrastructure component. In this example project, the applicant could apply for up to \$25,000 in funding from Santee Cooper.

Project Type	Estimated Costs	Maximum Santee Cooper Funding	Total Grant Request
Education/ Outreach	\$10,000	100%	\$10,000
EV Charging Infrastructure	\$30,000	50%	\$15,000
<b>Total Grant Request</b>			<b>\$25,000</b>

## Requirements and Eligibility

Santee Cooper commercial customers on a GA, GB, GL, or GT rate are eligible to apply for the grant program. To be considered, applicants must:

- Submit a completed **EVOlve Grant Application** along with supplementary documentation (detailed in the **Instructions** and **Application Checklist**) by the posted deadline.
- Participate in program evaluation activities (e.g., surveys/questionnaires).

### Eligible Expenses:

- New electric vehicle purchase (light-, medium-, or heavy-duty vehicles)
- Capital expenses directly associated with the installation of electric vehicle charging infrastructure (e.g., hardware and installation costs, make-ready costs, and upfront software license costs)
- Costs related to approved Education / Outreach
- Expenses related to Make-Ready Research / Needs Assessment

### Ineligible Expenses:

The following costs are NOT eligible for reimbursement:

- Structural improvements or site preparation that would be considered general facilities maintenance (e.g., re-paving, upgrading an overloaded electrical panel, landscaping, etc.) not associated with EV charging infrastructure installation
- Construction bond costs, interest, and warranty charges
- Leased equipment (vehicles or charging)
- Vehicle or driver insurance
- Ongoing system or facility maintenance or repair costs
- Donated, in-kind or volunteer labor or materials
- Costs incurred prior to award (e.g., engineering designs, site evaluations, estimates/bids)
- Low Speed Electric Vehicles (Golf Carts, ATVs, etc.)

## Project Examples

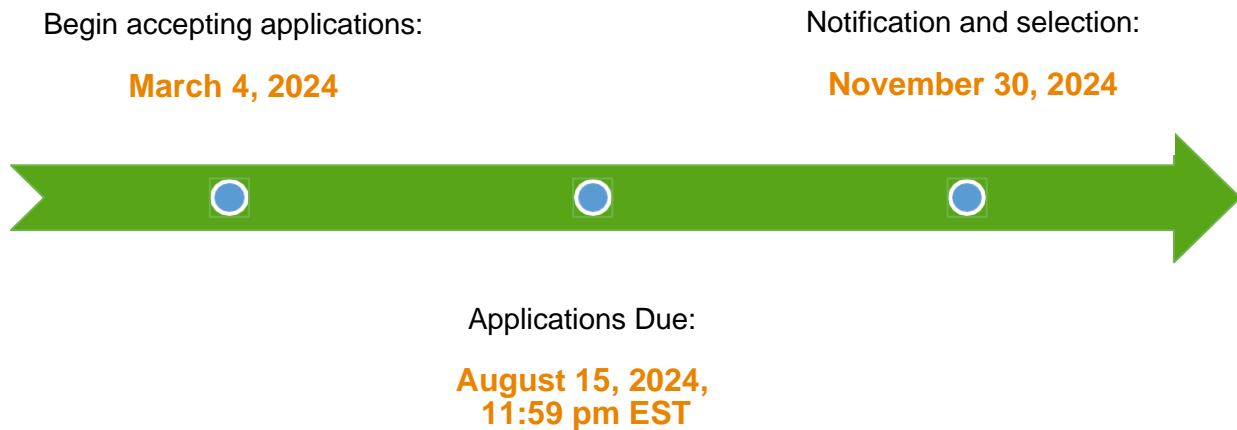
To adapt to a rapidly evolving market, there is flexibility in the types of projects considered for grant funding. **Table 2** shows potential project types. These project examples are illustrative and do not rule out alternative project proposals from consideration. You can apply for one or a combination of any of the project categories. Projects are not limited to the examples shown, but funded awards cannot exceed \$25,000 total.

**Table 2. Project Examples**

Project Category	Project Example
<b>Education / Outreach</b>	An applicant requests funding to create a special EV event (e.g., a university proposes a showcase for students, faculty, and community members).
	An applicant requests funding to create a public outreach program to educate local communities or groups about the environmental benefits of EVs.
<b>Electric Fleet Conversion</b>	An applicant requests funding to convert light-, medium-, or heavy-duty vehicle(s) from internal combustion engines (ICE) to electric vehicles (EV). This can be a single vehicle or part of a larger plan to electrify their fleet.
<b>Electric Vehicle Charging Infrastructure</b>	An applicant (e.g., multifamily property or business owner) requests funding to install EV charging infrastructure and provide charging as an amenity for use (e.g., public, workplace, etc.).
<b>Make-Ready Research / Needs Assessment</b>	An applicant requests funding for an assessment or study with the goal of expanding EV/electrification options and infrastructure (e.g., in a city, county, region, community, etc.).

Figure 1 shows the timeline for the current funding cycle.

### Figure 1. EVOlve Grant Timeline



### Grant Recipient Responsibilities

Grant recipients will serve as project lead and be responsible for project design, project management, equipment purchase and installation, awareness building, as well as the ongoing costs of operating and maintaining any charging equipment.

- Preference may be given to projects with:
  - The ability to collect and transfer data to Santee Cooper.
  - A specific focus on communities underserved by transportation electrification (rural communities, low-to-medium-income communities, low/medium-priced multi-family units, environmental justice communities, etc.).
- Preference will be given to projects that demonstrate how the EVOlve Grant is essential to funding the project.

Grant recipients will have one calendar year to complete projects from the date of award. Project extensions are not guaranteed but may be requested and approved at Santee Cooper’s sole discretion.

Projects will be reimbursed after closeout up to the award amount for documented eligible expenses. Eligible expenses are limited by the **Funding Allotments and Maximums** and **Maximum Funding by Project Category** sections.

## Application Evaluation

Santee Cooper uses an independent, third-party grant manager to review and score projects based on the criteria outlined in **Table 3** below.

Table 3. EVOlve Grant Criteria

Criteria	Measures
<b>Project Design and Benefits</b>	<ul style="list-style-type: none"> <li>• Project need has been clearly identified</li> <li>• Project serves the identified need and provides direct community benefits (economic, environmental, educational, and/or social)</li> <li>• Project benefits underserved communities (rural communities, low-to-medium-income communities, low/medium-priced multi-family units, environmental justice communities, etc.)</li> <li>• Partner and/or vendor engagement</li> <li>• Community input and engagement (e.g., residents, guests, workplace, public, etc.)</li> <li>• Key project elements included</li> </ul>
<b>Feasibility and Timeline</b>	<ul style="list-style-type: none"> <li>• Viability of the project plan and timeline</li> <li>• Identified potential barriers and plan to address them</li> <li>• Technology aligns with the project goals</li> </ul>
<b>Costs and Financing</b>	<ul style="list-style-type: none"> <li>• Applicant has demonstrated need for EVOlve grant funding</li> <li>• Alignment of project costs with industry standards</li> <li>• Viability of the proposed budget</li> <li>• Financial risks are identified and mitigated</li> </ul>

## EVOlve Grant Application

Interested applicants should complete and submit the grant application form below.

Applicant Information	
<b>Name of Organization</b>	
<b>Santee Cooper customer account number</b>	

(If applicant is not the property owner, please complete the Landlord Consent Form and submit with application packet)	
<b>Organization website address, if applicable</b>	
<p><b>Primary Project Contact Information</b></p> <p>This contact will be the primary point of contact responsible for project updates, reports, and coordination.</p> <p>Please notify <a href="mailto:e-mobility@santecooper.com">e-mobility@santecooper.com</a> as soon as possible if the primary contact changes.</p>	
<b>Name</b>	
<b>Title</b>	
<b>Organization name</b>	
<b>Role in the project</b>	
<b>Phone number</b>	
<b>Email address</b>	
<p><b>Additional Contact Information</b></p> <p>Provide the names of key staff involved and their contact information.</p>	
<b>Name</b> <b>Phone number</b> <b>Email address</b>	
<b>Name</b> <b>Phone number</b> <b>Email address</b>	
<b>Additional Applicant Details:</b>	
<b>Type of applicant</b> (Local Non-profit, Higher Education, etc.)	

<p><b>Name of individual completing application</b> (Include affiliation and contact information if different from primary contact or contractor/installer)</p>	
<p><b>How did you hear about Santee Cooper's EVOlve Grant program?</b>  (Select all that apply)</p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Bill insert</li> <li><input type="checkbox"/> Online ad</li> <li><input type="checkbox"/> Word-of-mouth</li> <li><input type="checkbox"/> Santee Cooper website</li> <li><input type="checkbox"/> Santee Cooper employee</li> <li><input type="checkbox"/> News article</li> <li><input type="checkbox"/> Other (please specify)</li> </ul>
<p><b>Please verify that the project satisfies the <i>Requirements and Eligibility</i> provided above</b></p>	<p><input type="checkbox"/> I certify that this project meets Santee Cooper's EVOlve Grant funding award eligibility requirements listed under <b>Requirements and Eligibility.</b></p>



<p><b>Physical address where project will be implemented.</b></p> <ul style="list-style-type: none"> <li>• Include facility name, street address, city, state, zip code, and/or GPS coordinates.</li> <li>• If the project does not have a specific address, please explain the route, stops, or localized areas that the project will be serving.</li> </ul>		
<p><b>Project Category</b></p> <p>(Select all that apply. Your grant request can include one or a combination of any of the categories listed.)</p>	<p><input type="checkbox"/> Education/Outreach</p> <p><input type="checkbox"/> Electric Fleet Conversion</p> <p><input type="checkbox"/> Electric Vehicle Charging Infrastructure</p> <p><input type="checkbox"/> Make-Ready Research/Needs Assessment</p> <p><input type="checkbox"/> Other. Please explain:</p>	
<p><b>Equipment Details</b></p> <p>(Complete all that apply)</p>	<p><b>For EVSE Projects (Charging Infrastructure)</b></p>	
	<p><input type="checkbox"/> Level 2</p>	<p>Quantity: <input style="width: 50px;" type="text"/></p>
	<p><input type="checkbox"/> DCFC</p>	<p>Quantity: <input style="width: 50px;" type="text"/></p>
	<p>Total Number of Ports</p>	<p><input style="width: 100%; height: 20px;" type="text"/></p>
	<p>EVSE Manufacturer Name and Model</p>	<p><input style="width: 100%; height: 20px;" type="text"/></p>
<p>Charging Accessibility (Choose all the apply)</p>	<p><input type="checkbox"/> Public</p> <p><input type="checkbox"/> Workplace</p> <p><input type="checkbox"/> Private</p>	

	<b>For EV Purchase Projects</b>	
	Total Number of Vehicles to be Purchased	
	Make and Model of Each Vehicle	

## Project Design and Benefits

### Project Purpose

At a high level, provide a summary of the project and its purpose.

### Needs Addressed

What is the unmet need that this project will address? What is the evidence of that need?

### Benefits to the Community

How will this project meet that unmet need? Include environmental, economic, equity, and educational benefits to the community.

### Provide a rough estimate for the project's expected utilization.

Provide an estimate of the number of people impacted by this project and describe how you estimated that number. Please refer to the examples below but provide answer(s) specific to your project.

(e.g., What contributed to the estimate? Are there EVs on site via visitation or residency and is that expected to increase? If this is an education or outreach event, how many people are expected to attend?)

### Describe the type(s) of data that will be available to share with Santee Cooper after implementation.

(e.g., interval energy consumption, average session duration, station usage by time of day, number of unique drivers, number of webinars, number of demonstrations, etc.)

### Community Input and Outreach

How are you involving the communities beyond internal project team in project planning and execution? What events and communications are planned alongside the physical project? How will the broader community be aware of and engaged with this project?

*Examples of “community” include residents, guests, workplace, public, etc.*

### Partner Organizations

Provide the names and describe their role in designing or implementing the project.

### Vendor(s)

List any vendors that will be enlisted in implementing the project. Provide the contact information for the contractor/installer/engineer for the project.

## Feasibility and Timeline

### Project Timeline

Please provide your project timeline, indicating milestones, anticipated completion dates, and additional details.

### Timeline Risks and Mitigations

What possible risks do you foresee with implementing your project and meeting your outlined timeline? How will you mitigate those risks?

*\*The identification of risks and plan for mitigating them will not have a negative impact on your application.*

### Technology

Why is this the right technology for this project? What needs are you considering in selecting the electric vehicle and charging infrastructure? If your project includes vehicles but no charging infrastructure, please describe your plan for charging the EVs.

### Costs & Financing

The applicant is responsible for all up-front costs associated with the project. At project closeout, Santee Cooper will reimburse the applicant for eligible project costs ranging from 25 to 100 percent in one or more project categories up to a maximum of \$25,000.

### Financial Structure

Describe the financial structure of the project. Who will own the assets? Where will they be located?

### Cost to the Public

If the charging assets will be made publicly accessible, what will it cost the public to use the asset? What payment mechanisms are/will be made available?

*(e.g. \$5 per hour, \$0.30/kWh, etc.)*

### Financial Risks

What possible financial risks do you foresee with implementing your project and meeting your outlined budget? How will you mitigate those risks?

*\*The identification of risks and plan for mitigating them will not have a negative impact on your application.*

### Please explain why the EVOlve grant funding is critical to execute this project successfully.

Would this project be possible without grant funding? Why does your organization need this grant?

## PRELIMINARY Financial Summary

**Complete each section as it applies to your project with the estimated\* costs.**

Refer back to Table 1 above for the maximum funding percentage by project category.

Total requested grant funding provided by Santee Cooper not to exceed \$25,000. **Please refer to the list of eligible and ineligible expenses before completing this section.**

**Example:** Estimated costs of \$10,000 for Education/Outreach and \$30,000 for EV Charging Infrastructure results in Requested Grant Funding of \$10,000 (100%) for Education/Outreach and \$15,000 (50%) for EV Charging Infrastructure for a total of \$25,000.

*\*Supplemental documentation (e.g., bids, estimates) are required to support requested costs.*

### Make Ready & Needs Assessment – up to 100%

Cost(s) Description: (provide details of what the estimated cost(s) will include)	
Estimated Costs	\$
Maximum Grant Funding	100%
<b>Requested Grant Funding for Make Ready &amp; Needs Assessment:</b>	\$ <ul style="list-style-type: none"> <li>- Cannot exceed estimated costs * maximum grant funding</li> <li>- Cannot exceed \$25,000 total</li> </ul>

### Education & Outreach – up to 100%

Cost(s) Description: (provide details of what the estimated cost(s) will include)	
Estimated Costs	\$
Maximum Grant Funding	100%
<b>Requested Grant Funding for Education &amp; Outreach:</b>	\$ <ul style="list-style-type: none"> <li>- Cannot exceed estimated costs * maximum grant funding</li> <li>- Cannot exceed \$25,000 total</li> </ul>

### Electric Fleet Conversion – up to 25%

Cost(s) Description: (provide details of what the estimated cost(s) will include)	
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Estimated Costs	\$
Maximum Grant Funding	25%
<b>Requested Grant Funding for Electric Fleet Conversion:</b>	<p>\$</p> <ul style="list-style-type: none"> <li>- Cannot exceed estimated costs * maximum grant funding</li> <li>- Cannot exceed \$25,000 total</li> </ul>
<b>Electric Vehicle (EV) Charging Infrastructure – up to 50%</b>	
Cost(s) Description: (provide details of what the estimated cost(s) will include)	
Estimated Design / Construction / Electrical / Labor Costs:	\$
Upfront Software Costs:	\$
Equipment Costs:	\$
<b>Estimated Total Costs:</b>	<p>\$</p> <ul style="list-style-type: none"> <li>- Sum of:                             <ul style="list-style-type: none"> <li>o Design/Construction/Electrical/Labor Costs</li> <li>o Upfront Software Costs</li> <li>o Equipment Costs</li> </ul> </li> </ul>
Maximum Grant Funding	50%
<b>Requested Grant Funding for Electric Vehicle (EV) Charging Infrastructure:</b>	<p>\$</p> <ul style="list-style-type: none"> <li>- Cannot exceed estimated total costs * maximum grant funding</li> <li>- Cannot exceed \$25,000 total</li> </ul>



## Certification

I certify that I have reviewed the application and the award recipient requirements in preparation for applying for this grant.

I understand and certify that should this project be awarded funding, my organization will be able to meet the award recipient requirements as described at <https://www.santeecooper.com/Programs-Incentives/EmpowerAuto/Commercial/>. I also understand that if awarded, I am responsible for all up-front costs to implement the outlined project and will be reimbursed at project closeout for eligible costs ranging from 25 to 100 percent in one or more project categories up to a maximum of \$25,000 of total grant funding.

I attest that the information provided in this application is both accurate and current.

I also understand that submitting an application in no way obligates Santee Cooper to provide funding to this project and that funds are distributed at the sole discretion of Santee Cooper.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Printed name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Contact number: \_\_\_\_\_

If this request is being submitted by multiple parties or a party other than the project owner, please indicate below by providing the party's name, title and contact information.

The project owner must approve the submittal on their behalf through a signature, demonstrating that all the parties linked to the project have reviewed the application and support the project, along with supporting documentation (please see the **Application Checklist** below for a comprehensive list of required attachments).

Approving party (project host/owner) – if other than project applicant.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Printed name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Contact number: \_\_\_\_\_

## Checklist of Supplemental Documents for Applications with Physical Assets

For any project that includes the installation of infrastructure, procurement of EVs, or any other physical assets, the following documents are required.

- Equipment Specifications.** Overview of physical assets (EV or EV charging infrastructure equipment) with description, features, and support information.
- Documentation of basic equipment/component details (e.g., manufacturer, make, model, reliability, safety, capabilities, power load, features, etc.).**
- Cost Estimate(s).** Proposals, vendor/contractor bids, and/or contracts to support budget estimates and offer evidence of project understanding/feasibility.
- Site Control Agreement.** Required only if project involves permanently installing infrastructure or making physical changes to a site. See instructions below:

**If applicant is the property owner:**

- Copy of Land Ownership Documentation

**If applicant is NOT the property owner at the location of the proposed project, you must submit each of the following:**

- Landlord Consent Form (this must be completed by the property owner)
- Copy of Long-term Lease Agreement

If you are unable to provide any of the required documents, please explain:

## Optional Documents for All Applications

The following documents are optional but may strengthen your application.

- Letters of Support**
  - Other support letters from key community members or leaders, etc. may be provided to support the application.
- Team Credentials.** A list of project team members, roles, and qualifications, such as:
  - Resumes of the project manager and other key team members.
  - List of any similar projects completed.